

May 7, 2018 8:30 A.M.

JONES COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET

TRENTON, NC 28585

MINUTES

COMMISSIONERS PRESENT:

Mike Haddock, Chairperson
Joseph Wiggins, Vice-Chairperson
Zack Koonce, Commissioner
Sondra Ipock-Riggs, Commissioner
Frank Emory, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Angelica Hall, Clerk
Brenda Reece, Finance Officer
Wesley Smith, Health Director

COMMISSIONERS ABSENT:

The Chairperson called the meeting to order and Commissioner Frank Emory gave the invocation. **MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the agenda be **APPROVED** as presented.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the minutes for Regular Meeting April 16, 2018 be **APPROVED** as presented.

PUBLIC COMMENT PERIOD:

None

1. JUVENILE CRIME PREVENTION COUNCIL (JCPC) ANNUAL PLAN AND CERTIFICATION

Mr. Wesley Smith, Health Director, presented the Board with the JCPC Annual Plan and Certification. Mr. Smith explained that each year, the JCPCs conduct a planning process which includes a review of the needs of juveniles in the county who are at risk of delinquency or who have been adjudicated undisciplined or delinquent and review the resources available to address those needs. The Council then prioritizes community risk factors for youth, for families and for the community and determines the services needed to address those problem areas. The Council develops and advertises a request for proposal process and submits a written plan of action for the expenditure of juvenile sanction and prevention funds to the Board of County Commissioners for its approval. In addition, the JCPC evaluates the performance of programs for juveniles and the services they provide, work to increase public awareness of the causes of delinquency and of strategies to reduce the problem, develop strategies to intervene and appropriately respond to and treat the needs of juveniles at risk of delinquency and provide funds for services for treatment, counseling, or rehabilitation for juveniles and their families. Mr. Smith is recommending the Board approve the Jones County JCPC Annual County Plan and Certification for FY 2018-19. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce and unanimously

carried **THAT** the JCPC Annual Plan be **APPROVED** as presented. A copy of the Plan and Certification is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

2. CHILD FATALITY PREVENTION TEAM (CFPT) ANNUAL REPORT FOR FY 2017-18

Mr. Wesley Smith, Health Director, presented the Board with the FY 2017-2018 Child Fatality Prevention Team Annual Report. Mr. Smith explained, per the Agreement Addendum for Activity 352, Child Fatality Prevention Team (CFPT), each local team is to submit an annual report of team recommendation to the Board of Commissioners and local Board of Health, or other appropriate governing body, and advocate for system improvements and needed resources. **MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the Child Fatality Prevention Team Annual Report for FY 2017-18 be **APPROVED** as presented. A copy of the Annual Report is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

3. OPIOID LITIGATION

Mr. Franky Howard, County Manager, provided the Board with a Jones County specific Agreement to enter into the Opioid Litigation as many other Counties across the nation have done. Mr. Howard mentioned again, that there was no cost to Jones County unless there is a settlement reached and we receive a benefit. **MOTION** made by Commissioner Frank Emory to enter into the Opioid Litigation. **MOTION** not seconded; **MOTION** failed.

4. CAPITAL REQUEST- VEHICLE

Mr. Franky Howard, County Manager, presented the Board with a Capital Request to purchase a vehicle to be dedicated to the Admin Office and Commissioner use when traveling out of County. Mr. Howard explained that over the past couple years there have been several vehicles retired but not replaced. The vehicle to be purchased is a used Ford Explorer from Brock Motor in the amount of \$22,606. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce **THAT** the Capital Request to purchase the Ford Explorer in the amount of \$22,606 be **APPROVED**. A copy of the quote is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

5. CAPITAL REQUEST- NEW SIGN, AG BUILDING

Mr. Franky Howard, County Manager, presented the Board with a Capital Request in the amount of \$911.65 to add a sign at the Ag Building where the Commissioner Meetings are held. Mr. Howard explained that this would help to identify the building and help navigate people to our meeting location. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the Capital Request in the amount of \$911.65 for the purchase of the new sign be **APPROVED** as presented. A copy of the quote is marked **EXHIBIT D** and is hereby incorporated and made a part of the minutes.

6. CAPITAL REQUEST- STAIR CHAIR, EMS

Mr. Howard, County Manager, presented the Board with a Capital Request in the amount of \$3,065.17 for the additional Stair Chair for EMS. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the Capital Request in the amount of \$3,065.17 for the additional Stair Chair be **APPROVED** as presented. A copy of the quote is marked **EXHIBIT E** and is hereby incorporated and made a part of the minutes.

7. CAPITAL REQUEST- STOVE AND FREEZER- CIVIC CENTER

Mr. Franky Howard, County Manager, presented the Board with a Capital Request for the Civic Center. Mr. Howard explained that there was \$5000 budgeted in capital for this fiscal year and would like to seek Board approval to spend that on a stove and freezer. Mr. Howard stated that there have been clients that have requested this over the years and that this would be additional equipment that would enhance the facility and help justify the rental rates. There was discussion by the Board. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and carried **THAT** the Capital Request to purchase a stove and freezer within the \$5,000 budget be **APPROVED** as presented. Commissioner Sondra Ipock-Riggs Opposed and Commissioner Zack Koonce requested the item be tabled until further information about the freezer was received. A copy of the quote is marked **EXHIBIT F** and is hereby incorporated and made a part of the minutes.

8. AUDIT CONTRACT

Mr. Franky Howard, County Manager, presented the Board with the Audit proposal for Fiscal Year 2018. A copy of the proposal is marked **EXHIBIT G** and is hereby incorporated and made a part of the minutes.

9. JONES COUNTY TOURISM MEETING INVITE

Mr. Franky Howard, County Manager, presented the Board with an invite to the kickoff meeting for the Jones County Tourism Study. Mr. Howard informed the Board that the meeting is part of a state project with an objective to produce a heritage, outdoor recreation, and arts tourism feasibility and programming plan for Jones County. This is information only.

10. BUDGET WORKSHOP SCHEDULE

Mr. Franky Howard, reminded the Board about the Budget Workshops that are to begin on Monday, May 14th. Mr. Howard stated that the goal is for a June 4th adoption date. This is information only.

11. SCHOOL PROJECT UPDATE/SITE VISIT

Mr. Franky Howard, County Manager, provided the Board an update on the School Project.

COUNTY MANAGER'S REPORT

No Report

COMMISSIONER'S REPORTS

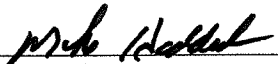
Commissioner Sondra Ipock-Riggs reported a complaint she received about DSS, requested the clock in the meeting room be fixed and the hole in the drive way at the Civic Center be filled and also she attended the Humming Bird meeting.

Commissioner Zack Koonce- Announced that he attended the following meetings: Department of Social Services Board Meeting, the Smart Start Meeting along with Commissioner Sondra Ipock-Riggs and Commissioner Joseph Wiggins, the Spring Pond Party and stated it turned out really good and it was a great start, the National Day of Pray and stated it was outstanding and the Pollocksville Senior Center Kentucky Derby Event and stated they were doing outstanding work at that center. Mr. Koonce stated that if anyone had any questions or needed any information about the meetings he attends he would be more than happy to answer.

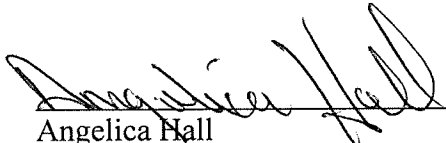
PUBLIC COMMENT

None

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the meeting be **ADJOURNED** at 9:30 a.m.



Mike Haddock
Chairman



Angelica Hall
Clerk to the Board

Juvenile Crime Prevention Council County Plan

Jones County

For FY 2018-2019

Table of Contents

- I. Executive Summary
- II. County Funding Plan
- III. Juvenile Crime Prevention Council Organization
- IV. County Risk and Needs Assessment Summary
- V. County Juvenile Crime Prevention Council Request for Proposals
- VI. Funding Decisions Summary
- VII. Funded Programs Descriptions

Attachments:

Executive Summary

The Jones County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has reviewed and updated the County Plan.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Jones County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency in Jones County.

1. Family Counseling
2. Restitution/Community Service
3. Interpersonal Skill Building
4. Temporary Shelter Care

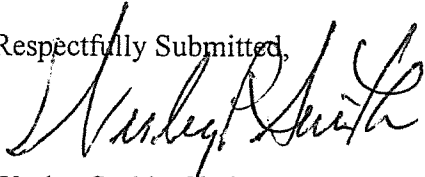
Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to annually conduct implementation monitoring visits of its funded programs.

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Public, Division of Adult Correction and Juvenile Justice (DPS DJJ) funds to the following Programs in the amounts specified below for the upcoming fiscal year: (*See JCPC Funding Allocations page*)

1. Family Counseling, Restitution/Community Service, Mediation/Conflict Resolution: \$79,829
2. Temporary Shelter Care: \$2,000

The JCPC further recommends that the following amount be allocated from the DPS DJJ funds for the administrative costs of the Council for fiscal year 18-19: \$4,766

Respectfully Submitted,



Wesley Smith, Chair
Jones County Juvenile Crime Prevention Council

Date: _____

5/7/18

Jones County
NC DPS - Community Programs - County Funding Plan

Available Funds: \$ 86,595 Local Match: \$ 18,740 Rate: 20%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER: State/ Federal	OTHER: Funds	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In- Kind				
1	Mediation Center (Interpersonal Skill Building, Family Counseling, Restitution/Comm. Service)	\$79,829			\$16,340			\$96,169	17%
2	Coastal Horizons (Temporary Shelter Care)	\$2,000			\$2,400			\$4,400	55%
3	JCPC Administration Funds	\$4,766						\$4,766	
4									
5									
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22									
TOTALS:		\$86,595			\$18,740			\$105,335	18%

The above plan was derived through a planning process by the Jones County
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2018-2019

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type ☐ initial plan ☐ update ☐ final

---DPS Use Only---	
Reviewed by _____ Area Consultant	Date _____
Reviewed by _____ Program Assistant	Date _____
Verified by _____ Designated State Office Staff	Date _____

Wendy Smith 5/4/18
 Chairperson, Juvenile Crime Prevention Council (Date)

 Chairperson, Board of County Commissioners (Date)
 or County Finance Officer

Juvenile Crime Prevention Council Organization

	Name	Organization	Title
Chairperson	Wesley P. Smith	Jones County Health Department	Health Director
Vice-Chairperson	Vacant	N/A	N/A
Secretary	Vacant	N/A	N/A
Treasurer	Brenda Reece	County of Jones	Finance Officer
Assessment Committee Chairperson	Vacant	N/A	N/A
Funding Committee Chairperson	Eileen Dove	County of Jones	Recreation Director

Number of members:

17

List meeting dates during the current fiscal year and identify the number of JCPC members in attendance for each.

[illegible]

SUMMARY REPORT

JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

Summary Report Contents

- I. Risk Assessment
- II. Needs Assessment
- III. Existing Community Resources Assessment
- IV. Gaps and Barriers in the Community Continuum of Services
- V. Proposed Priority Services for Funding

Part I. Risk Assessment

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Risk Assessment instrument administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The Juvenile Risk Assessment is an instrument used to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*noted by an asterisk*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

Jones County Risk Factor Observations from FY 2016-2017 data

- 11% of juveniles coming to the attention of Juvenile Services were at low risk (R1) for reoffending.
- 22% of juveniles coming to the attention of Juvenile Services were R2 of reoffending.
- 39% of juveniles coming to the attention of Juvenile Services were R3 of reoffending.
- 11% of juveniles coming to the attention of Juvenile Services were R4 of reoffending.
- 17% of juveniles coming to the attention of Juvenile Services were at high risk (R5) of reoffending.
NOTE: The assessment tool was reformed during this reporting period with Risk Levels as: R1=Risk Level 1 (0 points), R2=Risk Level 2 (1-2 points), R3=Risk Level 3 (3-5 points), R4=Risk Level 4 (6-12 points) and R5=Risk Level 5(13+ points)
- 22% (as compared to 24% in FY 15-16) of those juveniles were under age 12.
- 34% had one or more undisciplined or delinquent referrals to Juvenile Services intake as compared to 16% in FY 15-16.
- 17% had prior Class F-1 felonies or A-1 misdemeanor offenses as the most serious prior adjudication in 16-17. Compared to 4% of juveniles in FY 15-16 had most serious prior adjudications of class F-1 felonies or A-1 misdemeanors.
- 6% (as compared to 4% in FY 15-16) of those juveniles had a prior history of assaultive behavior without a weapon.
- 83% (as compared to 96% in FY 15-16) of those juveniles report no known substance use.
- 61% (as compared to 60% in FY 15-16) of those juveniles had moderate to severe behavioral problems at school. These problems are mainly the result of peer relationship problems.
- 72% (as compared to 68% in FY 15-16) of those juveniles lack prosocial peers, sometimes associates with delinquent peers, regularly associates with others involved in delinquent behavior or youth is a gang member or associates with a gang (6%).

Elevated Risk Concerns: Behavioral problems at school; Lacks positive peer relationships; Prior involvement with Juvenile Justice System.

SUMMARY REPORT

JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

Part II. Needs Assessment

The Risk and Needs Assessment Committee also reviewed data gleaned from the Juvenile Needs Assessment instrument administered by Juvenile Court Counselors prior to court disposition of a juvenile. The Juvenile Needs Assessment is an instrument used to examine a youth's needs in the various domains of his life: The Individual Domain, The School Domain, The Peer Domain, and the Community Domain. This instrument was designed to detect service intervention needs as an aid in service planning. As with the Juvenile Risk Assessment, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*noted by an asterisk*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

Jones County Elevated Needs Observations from FY 2016-2017 data

- 62% of juveniles coming to the attention of Juvenile Services had low needs for services/interventions to reduce the likelihood of repeat delinquency. Juveniles with low need are able to be served in the community.
- 33% of juveniles coming to the attention of Juvenile Services had medium needs for services/interventions to reduce the likelihood of repeat delinquency.
- 5% of juveniles coming to the attention of Juvenile Services had high needs for services/interventions to reduce the likelihood of repeat delinquency.
- 71% (as compared to 61% in FY 15-16) of those juveniles have some degree of peer relationship problems (rejected by peers, some association with delinquent peers, regular association with delinquent peers, gang association).
- 62% (as compared to 58% in FY 15-16) of those juveniles who were assessed have moderate to severe behavior problems at school.
- 20% (as compared to 4% in FY 15-16) of those juveniles report some abuse assessment and some abuse treatment.
- 14% of juveniles were victims of abuse but were receiving supportive services in 16-17; an increase from 4% in 15-16 while 5% of juveniles were victims of abuse with no support (parent getting treatment for them, believing them, etc....)
- 71% (as compared to 65% in FY 15-16) of those juveniles assessed have some level of mental health needs, including the need for further mental health assessment.
- 48% were experiencing domestic discord or violence in the home in 16-17 as compared to 23% in 15-16.
- 57% (as compared to 58% in FY 15-16) of those juveniles assessed come from families who have marginal supervision skills.
- 47% (as compared to 8% in FY 15-16) of those juveniles come from families with criminal history, on active court supervision or gang involved.

Elevated Needs Concerns: Peer Relationship Problems, Lack of positive peers, Alcohol/Substance Use/Abuse; Behavioral and Emotional Problems (Mental Health needs), Parents/Guardians with marginal parenting skills, family members with records of a criminal history/on active court supervision or gang involved, and Behavioral Problems at school.

SUMMARY REPORT

JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

Part III. Existing Community Resources Assessment

- Family Counseling
- Community Service/Restitution Program
- Mediation/Conflict Resolution
- Temporary Shelter Care
- Some private mental health and substance abuse service providers practice in the county - limited services for youth.
- 4H Cooperative Extension youth programs
- Mobile Crisis Unit
- Eckerd Residential (Males)
- Craven Transitional Living Program (Males) – available to all counties statewide
- North Hills Transitional Living Program (Females) – available to all counties statewide
- WestCare Residential (Girls) – available to all counties statewide
- Dillon Crisis and Assessment Center – available to central and eastern counties
- Jones County Recreation Services
- Methodist Home for Children
- AMI KIDS
- Easter Seals (MST)
- PORT (outpatient and residential substance abuse with campuses in Burgaw and Greenville)
- Boy Scouts
- Girl Scouts

Part IV. Gaps and Barriers in the Community Continuum of Services

- Limited recreation resources county-wide.
- Transportation is a major problem for many families. Access to services both within and without of the county is limited.
- County poverty level is high. Families typically have few extra dollars to pay for services or extracurricular activities.
- There are a limited number of private providers for mental health services for youth within the county but services can still be accessed.
- Substance abuse services (education, prevention, treatment and assessments) for adolescents are difficult to access.
- Limited community alternatives to suspension for the high school and middle school.

Part V. Proposed Priority Services for Funding

The committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with services currently available in the community. Services which are currently available in the community and sufficient to meet the needs of court involved youth or those youth most at risk for court involvement are not considered as a priority for JCPC funding.

SUMMARY REPORT

JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

The Jones County Risk and Needs Assessment Committee recommends to the JCPC for the following services, in ranked order, be approved as the funding priorities for FY 2018-2019:

1. **Counseling Services** to include in-home intensive services and at other locations to involve youth who come to the attention of the juvenile court or who are most at-risk of becoming court involved. Services should be designed to engage and involve the parents/guardians of these youth,
2. **Juvenile Restitution/Community Service** to provide youth an opportunity to be accountable for their actions by completing community service hours in their community and/or, paying restitution to victims of their crimes; and
3. **Mediation/Conflict Resolution** to address and resolve interpersonal conflict particularly in the schools.
4. **Temporary Shelter Care** to provide residential services including group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

Jones County Juvenile Crime Prevention Council Request for Proposals

\$86,595

Anticipated County Allocation

20%

Required Local Match Rate

January 18, 2018

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk and needs factors of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2018-2019 beginning on, or after, July 1, 2018. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

*** Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

*** Temporary Shelter Care:** residential services that provides group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

*** Restitution/Community Service:** provides youth an opportunity to be accountable for their actions by completing community service hours and/or, earning restitution for payment to victims for their crimes.

*** Interpersonal Life Skills:** programming to focus on developing the social skills required for an individual to interact in a positive way with others. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

Proposed program services should target the following concerns as reported in the Risk Assessment for delinquency or repeat delinquency:

Moderate to serious behavioral problems at school; lacks positive peer relationships; associates with others involved in delinquent activity and/or with a gang; runaway from home or placement; substance use; youth who are repeat delinquent offenders and are higher risk for committing delinquent offenses; substance abuse.

Proposed program services should address the following concerns as reported in the Needs Assessments for adjudicated youth:

Peer Domain: Rejected by positive peers and association with delinquent peers

Individual Domain: Alcohol/substance use/abuse; behavioral and emotional problems (Mental Health needs)

Family Domain: Parents/guardians with marginal parenting skills; family members with records of a criminal history or gang involvement; domestic discord; alcohol/substance use/abuse

School Domain: Moderate to serious behavioral problems at school

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individual, if applicable.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith

at

252-649-2770

JCPC Chairperson

Telephone #

In order to apply for FY 2018-2019 JCPC funding, you must complete and submit your application online by accessing NCALLIES. Please read and follow all instructions at the following link:

<https://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

You may find additional self-help videos to assist you on the NCALLIES webpage by clicking on the HELP tab.

Private non-profits are also required to upload the following forms into NCALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link), 2) Notorized Conflict of Interest Statement Template (available at the above link), 3) The Non-profit's Conflict of Interest Policy and 4) Proof of 501(c)(3) status.

NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact the DPS Area Consultant, Denise Briggs at 919-324-6391.

Deadline for Application is: February 19, 2018 **by** 5:00 P.M.

Juvenile Crime Prevention Council Funding Decisions Summary

[illegible]

Juvenile Crime Prevention Council Funding Decisions Summary

	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
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Program Not Funded	Reason for Not Funding (Check all that apply)
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
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	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
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	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other

Jones County Program Descriptions for FY 18-19

Family Connections (Family Counseling): This program provides counseling for youth who are at-risk or involved with the Juvenile Justice System and their families. The purpose is to address problems/concerns that are being identified by referral sources which include Juvenile Court Counselors and other referral sources. The program will serve youth in the school, home and other community settings. The program will engage parents/legal guardians in treatment of the identified youth, addressing individual and family issues.

Restitution/Community Service: Provides an opportunity for youth to be accountable for their actions by completing supervised community service work in their community and as applicable, earning restitution to repay victims for their loss.

Building Peace (Interpersonal Skill Building): training in conflict resolution, anger management, social skill development, decision making, and other skill building tools to address serious behavior problems in the school, community, and conflict in the home.

Open House (Temporary Shelter Care): A 24-hour, 9-bed co-ed facility that is committed to improving the safety and well-being of abused and/or neglected and otherwise at-risk youth who are in need of Temporary Shelter. Open House will provide Temporary Shelter Care for Jones County for juveniles who have been temporarily removed from their home during a family crisis.



NC Department of Public Safety
Juvenile Crime Prevention Council Certification

Fiscal Year: 2018-2019

County: **Jones**

Date: **5/7/2018**

CERTIFICATION STANDARDS

STANDARD #1 - Membership

- | | |
|---|-----|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | Yes |
| B. Is the membership list attached? | Yes |
| C. Are members appointed for two year terms and are those terms staggered? | Yes |
| D. Is membership reflective of social-economic and racial diversity of the community? | Yes |
| E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | No |

If not, which positions are vacant and why?

District Attorney or designee; Two Persons Under the Age of 18; Chief District Judge or Designee

STANDARD #2 - Organization

- | | |
|--|-----|
| A. Does the JCPC have written Bylaws? | Yes |
| B. Bylaws are <input checked="" type="checkbox"/> attached or <input type="checkbox"/> on file (Select one.) | |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | Yes |
| D. Does the JCPC have written policies and procedures for funding and review? | Yes |
| E. These policies and procedures <input checked="" type="checkbox"/> attached or <input type="checkbox"/> on file. (Select one.) | |
| F. Does the JCPC have officers and are they elected annually? | Yes |
- JCPC has: ☒ Chair; ☒ Vice-Chair; ☒ Secretary; ☒ Treasurer.

STANDARD #3 - Meetings

- | | |
|--|-----|
| A. JCPC meetings are considered open and public notice of meetings is provided. | Yes |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | Yes |
| C. Does the JCPC meet bi-monthly at a minimum? | Yes |
| D. Are minutes taken at all official meetings? | Yes |
| E. Are minutes distributed prior to or during subsequent meetings? | Yes |

STANDARD #4 - Planning

- | | |
|---|-----|
| A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? | Yes |
| B. Is this Annual Plan presented to the Board of County Commissioners and to DPS? | Yes |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? | Yes |

Juvenile Crime Prevention Council Certification (cont'd)

STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? (☒ RFP, distribution list, and article attached) Yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes

STANDARD #6 – No Overdue Tax Debt

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? Yes

Briefly outline the plan for correcting any areas of standards non-compliance.

On-going efforts being made to identify candidates to fill vacant positions.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. *Form JCPC/OP 002 (b) JCPC Certification Budget Pages* detailing the expenditure budget must be attached to this certification.

The JCPC Certification **must be received by June 30, 2018.**

JCPC Administrative Funds SOURCES OF REVENUE

DPS JCPC

Only list requested funds for
JCPC Administrative Budget.

Local

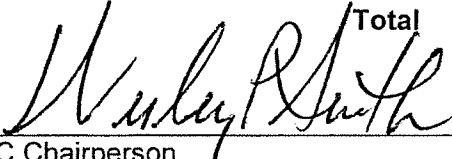
\$4,766

Other

0

Total

\$4,766


JCPC Chairperson

5/7/18
Date

Chairman, Board of County Commissioners

Date

DPS Designated Official

Date

Juvenile Crime Prevention Council Certification (cont'd)

Jones

County

FY 2018-2019

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Danielle Bryan	ECP Director	<input checked="" type="checkbox"/>	W	F
2) Chief of Police	Carl Baugus	Maysville-Chief	<input type="checkbox"/>	W	M
3) Local Sheriff or designee	Anthony Taylor	DSS - First Sgt.	<input checked="" type="checkbox"/>	B	M
4) District Attorney or designee	Vacant		<input type="checkbox"/>		
5) Chief Court Counselor or designee	Jeff Grunden	Juvenile Court Counselor	<input checked="" type="checkbox"/>	W	M
6) Director, AMH/DD/SA, or designee	Karen Reaves	Trillium Health SOC Coord.	<input checked="" type="checkbox"/>	W	F
7) Director DSS or designee	Jessica Adams	SW Supv. III	<input checked="" type="checkbox"/>	W	F
8) County Manager or designee	Brenda Reece	Finance Officer	<input checked="" type="checkbox"/>	W	F
9) Substance Abuse Professional	Dawn Robinson	Supervisor	<input type="checkbox"/>	B	F
10) Member of Faith Community	Rev. Charlie Dunn, Jr.	Pastor	<input type="checkbox"/>	B	M
11) County Commissioner	Joe Wiggins	Commissioner	<input type="checkbox"/>	W	M
12) Two Persons under age 18 (State Youth Council Representative, if available)	Vacant		<input type="checkbox"/>		
	Vacant		<input type="checkbox"/>		
13) Juvenile Defense Attorney	Sheri Davenport	Attorney	<input type="checkbox"/>	W	F
14) Chief District Judge or designee	Vacant		<input type="checkbox"/>		
15) Member of Business Community	Zack Koonce	Business Owner	<input type="checkbox"/>	W	M
16) Local Health Director or designee	Wesley P. Smith	Health Director	<input type="checkbox"/>	W	M
17) Rep. United Way/other non-profit	Doris Harris	President - CDC	<input type="checkbox"/>	B	F
18) Representative/Parks and Rec.	Eileen Drove	Recreation Dir.	<input type="checkbox"/>	B	F
19) County Commissioner appointee	M. Adrian Nall	Detention Off.	<input type="checkbox"/>	B	M
20) County Commissioner appointee	Chris Henderson	Clerk of Court	<input type="checkbox"/>	W	M
21) County Commissioner appointee	Tamara Jones	Health Educator	<input type="checkbox"/>	B	F
22) County Commissioner appointee			<input type="checkbox"/>		
23) County Commissioner appointee			<input type="checkbox"/>		
24) County Commissioner appointee			<input type="checkbox"/>		
25) County Commissioner appointee			<input type="checkbox"/>		

Jones County Juvenile Crime Prevention Council

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Article I. Preamble

The primary intent of the General Assembly is to develop community-based delinquency alternatives to youth development centers and to provide community-based delinquency and substance abuse prevention strategies and programs for at-risk youth. Also, it is the intent of the General Assembly to provide non-institutional dispositional alternatives that will protect the community and the juveniles. These programs shall be planned and organized at the community level and developed in partnership with the state. The coordinating body for these efforts shall be the local Juvenile Crime Prevention Council.

The Jones County Juvenile Crime Prevention Council (JCPC), (hereafter referred to as The Council), is created by the General Assembly and accountable to the Jones County Board of Commissioners, (hereafter referred to as County Commissioners). The Council is made up of interested Jones County citizens and professionals.

An important function of The Council is to make recommendations to the County Commissioners regarding the expenditure of funds for programs geared toward the prevention of and intervention into juvenile delinquency and to provide oversight to those programs funded to provide services.

Article II. Purpose

Within Jones County, The Council shall:

1. Partner with the N.C. Department of Public Safety (hereinafter referred to as DPS), to galvanize community leaders to reduce and prevent juvenile crime;
2. Be the local planning body to develop community-based alternatives to youth development centers and to provide community based delinquency and substance abuse prevention strategies and programs to reduce the number of juveniles who are at risk of involvement with court services;
3. Serve as a forum where existing county needs and resources may be focused, information is share and ideas can be transformed into a means to improve Jones County; and
4. Comply with statutes which define the legislative intent of The Council to include the creation of The Council, delinquency and substance abuse prevention strategies and programs, method of appointment, membership and chair/vice-chair/secretary/treasurer terms of appointment, meetings, vacancies, removal, quorum, compensation of members, powers/duties, and funding of programs.

Article III. Role and Responsibilities

The Council shall:

1. Review the needs of juveniles in the county who are at-risk of delinquency or who have been adjudicated undisciplined or delinquent;
2. Review the resources available to address those needs;
3. Prioritize community risk factors;

Jones County Juvenile Crime Prevention Council

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4. Determine the services needed to address those problems areas;
5. Develop a request for proposal for services in need;
6. Submit a written funding plan to the County Commissioners, for approval;
7. Evaluate program performance;
8. Increase public awareness of the causes of delinquency and strategies to reduce the problem;
9. Develop strategies to intervene, respond to and treat the needs of juveniles at-risk of delinquency;
10. Provide funds for treatment, counseling, or rehabilitation services; and
11. Comply with current DPS Policies and Procedures.

Article IV. Powers and Duties

The Council is delegated to the following powers and duties by the General Assembly:

- A. Perform an annual review of the needs of juveniles in the county who are at-risk or who have been adjudicated delinquent or undisciplined. The Council shall develop a request for proposal process and submit to the County Commissioners a written plan of expenditures. Upon the County's authorization, the plan must be approved by DPS.
- B. Councils must ensure that appropriate community based intermediate dispositions for adjudicated juveniles are available pursuant to minimum standards set by DPS.
- C. On an ongoing basis, The Council must:
 1. Ensure that appropriate intermediate dispositional options are available;
 2. Provide funds for treatment of juveniles;
 3. Increase public awareness of the causes of delinquency and strategies to reduce the problem;
 4. Assess needs of juveniles in the local community;
 5. Develop strategies for delinquency prevention through risk assessment;
 6. Assess resources to meet the identified needs;
 7. Develop or propose ways to meet those needs;
 8. Plan for a permanent funding stream for delinquency prevention programs; and
 9. Evaluate program performance as a condition of continued funding of programs.

Article V. Membership

- A. **Representation** - A prerequisite for Jones County to receive funds from DPS, The Council shall have membership consistent with statute and reflecting the racial and socioeconomic diversity of the community. The County Commissioners shall annually appoint Council membership for the following fiscal year including:
 1. The local school superintendent(s),
 2. A chief of police,

Jones County Juvenile Crime Prevention Council

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3. The local sheriff,
4. The district attorney,
5. The chief court counselor,
6. The director of the area mental health,
7. A developmental disabilities and substance abuse authority,
8. The director of the county department of social services,
9. The county manager,
- 10) A substance abuse professional,
- 11) A member of the faith community,
- 12) A county commissioner,
- 13) Two (2) persons under the age of 18,
- 14) A juvenile defense attorney,
- 15) The chief district court judge,
- 16) A member of the business community,
- 17) The local health director,
- 18) A representative from the United Way or other nonprofit agency,
- 19) A representative of a local parks and recreation program;
- 20) And up to seven (7) members of the public to be appointed by The County Commissioners.

NOTE: The statute allows for some of the listed public agency heads to designate a representative from their agency for the council.

B. Attendance – Voting members who are absent for three (3) consecutive unexcused meetings, as determined by the JCPC Chairperson, shall be asked by the Chair or Secretary, if they intend to continue as an active member of The Council. If a positive answer is not received by the regular meeting following the request of intent, member's position will be declared vacant. The agency they represent will be asked to submit the name of another person to be considered for appointment. If a member is no longer able or interested in continuing on The Council, it is expected that she/he will inform the Chair or Secretary in order for another member to be appointed.

C. Terms of Membership - Each member of The Council shall serve for a term of two (2) years and may be re-appointed by the County Commissioners. Terms of appointment shall begin July 1st of each year. Members shall be removed for misfeasance, malfeasance, or nonfeasance as determined by the County Commissioners.

Article VI. Officers

The Chair, Vice-Chair, Secretary, and Treasurer shall be elected annually from the JCPC membership who do not represent funded programs. The elected officers of The Council shall include:

Jones County Juvenile Crime Prevention Council

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1. Chair – Shall preside over all meetings with a set agenda and shall decide all matters of order and procedure subject to these Bylaws, unless otherwise directed by a majority of The Council. This position shall have the authority to appoint committees and subcommittees as necessary to conduct business. The Chair represents The Council before the County Commissioners and other agencies and community groups. Shall be accountable to The Council and DPS for the expenditures of the JCPC administrative funds by working jointly with the Treasurer. This position ensures all fiscal reports for the JCPC Administrative funds are completed and submitted to DPS by the established due dates. The Chair is responsible for approving JCPC Program Agreements and Program Agreement Revisions through the DPS electronic signature process. This position also is responsible for signing hard copies of DPS fiscal reports which includes Third Quarter Accounting and Final Accounting.
2. Vice-Chair – Shall serve as acting Chair in the absence of the Chair and as such shall have the same power and duties as the Chair when presiding.
3. Secretary – Shall take minutes for all of The Council proceedings and make them available to The Council members by the next scheduled meeting; records all resolutions and votes taken in matters; send notices regarding meetings as requested by the Chair; keeps an accurate and current membership list; takes roll and determines quorum for all meetings of the general membership; serves as Chair of the nominating committee.
4. Treasurer – Shall be accountable to The Council and DPS for the expenditures of the JCPC administrative funds by working jointly with the Chair. Prepares fiscal reports for the Chair's review and signature, as applicable. Fiscal reports include Third Quarter Accounting, Final Accounting and Program Agreement Revisions, as needed.

Article VII. Committees

Committees are appointed by the Chair and the term shall be one (1) year, with no limits on terms served. Standing Committees of The Council are:

1. Executive Committee – Consist of the Chair, Vice-Chair, Secretary/Treasurer, and Chairs of the other Standing Committees. Minutes of all executive sessions must be recorded with copies distributed to The Council members disclosing all actions taken. The Council may rescind or alter action taken by the Executive Committee;
 2. Risk and Needs Assessment Committee – Evaluates community risk and needs and makes a recommendation to The Council of local programming needs to fill community needs; identifies protective factors that will enhance the lives of youth and families in the community; organizing/coordinating special projects as assigned by the Chair.
 3. Monitoring Committee – Evaluates the effectiveness of existing programs and makes recommendations to The Council for changes, if needed, including whether or not a program(s) should receive continue funding.
 4. Funding Committee – Annually reviews program applications applying for funds administered by DPS; makes funding recommendations and the amount to The Council. Committee members are appointed by the Chair of The Council.
- NOTE: Members on this committee may not include representatives from funded programs or their agencies.

Jones County Juvenile Crime Prevention Council

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5. Membership/Nominating Committee – Identifies and recruits new members, as necessary; recommends/recruits a slate of officers including securing each individual's consent to serve; developing and presenting Bylaw changes for adoption, as directed by the Chair.

Article VIII. Voting

- A. **Quorum** – Consistent with statute, fifty-one percent of the total membership of the Jones County JCPC shall constitute a quorum. Official business of The Council shall not be conducted unless a quorum is present.
- B. **Voting Members** – Members of The Council who are employed by recipients of funding, and or a family member who is a recipient of funding, shall not be eligible to vote on that particular program that is to be funded. See Conflict of Interest, Article X. of these Bylaws.

In order to vote on funding decisions, a member must have attended at least 50% of all meetings during the preceding twelve months, or 40% of the total number of months of membership if less than one (1) year.

- C. **Proxy Vote** - A member may:
1. Appoint a proxy vote to another JCPC member present for the meeting; or
 2. Act for him/her by submitting a signed written statement to the person acting as his or her proxy. The proxy is effective when the signed written statement is received by the Chair or person acting as Chair.
 3. Appoint a proxy for one (1) meeting unless a longer period is expressed in the appointment.
 4. Revoke a proxy appointment at any time.
 5. Only hold one (1) proxy appointment from another JCPC member per meeting.

NOTE: The JCPC member receiving a proxy from a fellow JCPC member must discuss the JCPC business that will be voted on and understand the voting intentions of the member that will not be in attendance.

Article IX. Meetings

- A. Regular monthly meetings shall:
1. Be held on a date and time specified by The Council to work towards JCPC goals and accomplish JCPC tasks;
 2. Be conducted in such a way that will ensure accountability to the community, goal attainment, and community participation;
 3. Be conducted according to Roberts' Rules of Order and abide by the North Carolina Open Meetings Laws, which requires public notice of meetings for any citizen or group to attend;

Jones County Juvenile Crime Prevention Council

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4. Have minutes taken at every meeting and submitted to the Chairman of the County Commissioners, the DPS Area Consultant and to the Chair of The Council.
- B. In any instances of a special meeting, attention will be given only to the matter(s) of business requiring a special meeting. These meetings may be called by:
 1. The Chair or Vice-Chair whenever necessary;
 2. Fifty-one percent of The Council membership when not in session and by fifty-one percent of a quorum of any meeting that is in session; and/or
 3. The County Commissioners for matters requiring immediate attention.

Article X. Conflict of Interest

- A. Juvenile Crime Prevention Council (JCPC) members are public officers. N.C. Gen. Stat. § 14-234 requires that:
 1. No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law; and
 2. A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract; and (3) No public officer or employee may solicit or receive any gift, reward, or promise of reward in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

Accordingly, no JCPC member or managing staff may receive directly or indirectly, any funds disbursed from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the Council's business and in accordance with final approved grant agreements.

Jones County JCPC desires to require its members to avoid conflicts of interest or the appearance of impropriety in the disbursement of State funds;

No member of The Council shall be deemed to benefit directly or indirectly from any contract or grant funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said JCPC.

Council members shall not use their official affiliation with the JCPC to secure preferential treatment for any juvenile. Council members shall not use confidential information regarding juveniles or their families, JCPC agencies or other council members for personal gain or benefit. Council members must disclose, in writing, by submitting the DPS JCPC Conflict of Interest Disclosure Form for JCPC Members (Form DPS 13 001 c), a (potential) conflict of interest when the council member:

1. Is related to a program staff member;
2. Is related to another JCPC member;

Jones County Juvenile Crime Prevention Council

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3. Has/may have personal, financial, professional, and/or political gain at the expense or benefit of the JCPC, other than the benefit of therapeutic intervention for the juveniles and families served by JCPC funded programs;
 4. Or a council member's family member participates in activities of, is a member of, or is an employee of a business entity that may be viewed as having direct or indirect influence over the JCPC's business;
 5. Or a council member's family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that council member;
 6. Received honorarium or other compensation outside of the scope of employment and operations that creates or appears to create bias;
 7. Secured employment with a competing applicant for JCPC funding; and
 8. Has a relationship other than professional with a JCPC funded program or applicant for funding, or any staff member or volunteer working for the program/applicant.
- B. Disclosure of any conflict of interest is mandated by statute.
The Chair shall:
1. Initiate annual review of all conflict of interest disclosures and compare JCPC actions taken as a result of the disclosure to the JCPC's Bylaws; and
 2. Ensure all new and existing council members receive the DPS Conflict of Interest Disclosure Form for JCPCs (Form DJJ 13 001c) and are made aware of the JCPC's conflict of interest policy, which states:

The purpose of disclosure of financial and personal interests (business, professional, or political) of JCPC members is to avoid conflicts of interest, potential conflicts of interest and the appearance of conflicts of interest between the member's private interest and his/her public duties. It is critical to this process that JCPC members examine, evaluate, and disclose those personal and financial interests that may pose a real or potential conflict of interest. Each JCPC member must take an active, thorough, and conscientious role in the disclosure and review process, including having a complete knowledge of how the JCPC member's private interests (business, professional, or political) might impact his/her position or duties on the council. JCPC members have an affirmative duty to provide any and all information that a reasonable person would conclude is necessary to disclose any conflict of interest, potential conflict of interest, or the appearance of a conflict of interest between the member's public and private interests; however the disclosure, review, and evaluation process is not intended to result in the disclosure of unnecessary or irrelevant personal information.

Therefore, personal relationships that may inappropriately influence (bias) or appear to influence actions must be disclosed. Conflict means a conflict or the appearance of a conflict between the private interests and official responsibilities of a person in a position of trust, including a Juvenile Crime Prevention Council member.

Jones County Juvenile Crime Prevention Council

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Failure to disclose any conflicts of interest, potential conflicts of interest and the appearance of conflicts of interest within the JCPC may result in the DPS cessation of any further State funds.

To comply with this mandate and with DPS JCPC Policy (*1 Operations: JCPC Operations*), the Jones County Juvenile Crime Prevention Council adopts the use of the DPS JCPC Conflict of Interest Disclosure Form for JCPC Members (Form DPS 13 001c Conflict of Interest Disclosure Form for JCPC Members).

Any action taken by The Council in response to a conflict of interest being disclosed by a JCPC member shall be recorded in the minutes of the meeting.

Conflict of Interest policies have been communicated to members and full disclosure has been provided for any possible appearance of conflict of interest that may exist. All members are required to sign the conflict of interest disclosure policy on a yearly basis at the beginning of the fiscal year or upon appointment to The Council.

Article XI. Funding and Review

- A. The Council shall adopt procedures for funding approval for programs which are consistent with DPS JCPC Policies.
- B. Funding Requestors:
 - 1. Will be screened by the Funding Committee;
 - 2. Will be scrutinized according to whether they meet the needs as provided in the annual needs assessment, as well as for program effectiveness, staffing issues, amount requested, and expectations of the program. Applicants will be notified of the funding decision, in writing, within ten (10) business days of the decision.
 - 3. May request an explanation of the funding decision, in writing, to the Chair, within five (5) business days of the funding decision notification. The Chair will respond, in writing, within 30 business days.
 - 4. May request the funding process protocol followed by the JCPC, in writing, to the JCPC Chair within five (5) business days of receiving the funding notification. The request must specify which aspects of the funding process are in question. This will be reviewed by the Funding Committee and presented to The Council at the next scheduled JCPC meeting following receipt of the request. The JCPC Chair or the Funding Committee Chair, will respond to the applicant, in writing, within ten (10) business days following the JCPC meeting.

Article XII. Amending Bylaws

- A. Amendments to these Bylaws require a two-thirds majority vote by the participating members present.

Jones County Juvenile Crime Prevention Council

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- B. Amendments are permissible at any time but must be brought before The Council at least one meeting prior in which the vote will be taken.

Article XIII. Adoption

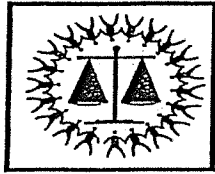
These Bylaws shall become effective immediately upon approval of a majority vote by The Council.

Amended Bylaws respectfully submitted to The Council for review on this date: September 9, 2016.

Adopted as amended as of this date: Nov. 18, 2016



Signature: Wesley Smith, Chair
Jones County Juvenile Crime Prevention Council



Jones County Juvenile Crime Prevention Council

August 11, 2017 Meeting Minutes

Location: Jones County Civic Center, Small Auditorium

Appointed Members Present: Jessica Adams, Sheri Davenport, Eileen Dove, Charlie Dunn, Jr., Chris Henderson, Karen Reaves, Brenda Reece, Wesley Smith, Anthony Taylor, Russell Turner, Joe Wiggins

Others Present: Jessica Barrow, Deb Bernhardt, E. Denise Briggs, Valentina Burrola, Brooklyn Corbett, Jeff Grunden, Chris Harper, Tamara Jones, Liz Makley, Jasmine Powell, April Young

Proxy: Russell Turner for Danielle Bryan

Wesley called the meeting to order at 12:33 PM with a welcome and introduction of all parties present. Tamara Jones confirmed that a quorum was established. Lunch was provided and Pastor Dunn offered the blessing for the meal and meeting.

Wes reported that JCPC had Administrative funding left over last year. Those remaining funds were used to purchase Jones County JCPC portfolios and pens, which were later distributed to members. Inside the portfolio were: Certification for this FY, Bylaws, meeting dates, and a distribution list to communicate with one another. Also in the portfolio is a section for minutes to be kept.

Old Business:

Minutes from the May 12, 2017 meeting were distributed and reviewed. Liz Makley identified the following typo: "Open House CHC" instead of "Open House CDC". With those corrections, Sheri Davenport made a motion to approve the minutes and Sgt. Anthony Taylor seconded the motion. Wes called for a vote and the minutes were approved.

New Business:

The first order of business was selection of Officers for FY 2017/2018. A nominating list was distributed to the Council. The slate of officers was contacted via e-mail following the May meeting and they all agreed to serve this year. Tamara Jones has agreed to serve as Secretary, but since she is not an appointed member, she will not be eligible to vote.

Sheri Davenport made a motion to approve the slate of officers for this fiscal year and Chris Harper seconded. Wes called for a vote and the officers for FY 2017/18 were approved.

A copy of the meeting schedule was circulated to members. The Jones County JCPC will meet the following months: August, September, November, January, March, April and May. Chris Henderson made a motion to approve the meeting schedule and Karen Reaves seconded. Wes called for a vote, and the meeting schedule was approved unanimously.

JCPC Conflict of Interest Disclosure Forms were distributed to voting members. Wes clarified that those with an asterisk on their table tent were appointed by the Commissioners and are voting members. Wes added that the required conflict of interest disclosure forms will be collected at the end of the meeting by the Secretary. Wes and Denise reported that if a member were checking "yes" to inform her or Wes since additional information will be needed.

An informational article by Adam Sotak entitled "NC Joins Rest of Nation by Raising the Age" was distributed. Wes added that Adam presented to the Council in the spring. The article discussed increasing the age from 16 to 18 for adolescents charged with misdemeanors and low-level felonies. Denise added that the Bill was passed and will go into effect in December 2019. Three fiscal notes have been developed and presented. In addition, there has also been some construction and training funds released to the Department of Public Safety.

Wes shared that the Annual Children Services State of The Art Conference will be held on August 24-25, 2017. The conference will be held at the Hilton Doubletree in New Bern. The registration for one day is \$95 and \$147 to attend both days. Wes added that in the Administrative budget under item #390 (Other expenses approved by the JCPC), funds are available to cover those expenses. Wes will cover the registration and charge it to the Council. Liz and Karen expressed interested attending. Chris Henderson made a motion to send up to three (3) members to the conference, spending no more than \$500 of JCPC funds and the motion was seconded by Charlie Dunn. Wes called for a vote to use no more than \$500 of 390 funds to cover up to 3 members, and the motions was approved.

Wes shared he is interested in securing one or two speakers this year. He asked members for topics they would like to be addressed.

In the bylaws, there are four (4) committees that represent this Council: the Executive Committee, the Risk & Needs Committee, the Monitoring Committee and the Funding Committee. Wes strongly encouraged every member, especially voting committee, to serve on a committee. A sign-up sheet was circulated for members to sign up for one or more of the four committees.

JCPC Funding Programs:

Mediation Center – April Young reported that not much had been done since school is not in session; however, once school is back, they anticipate referrals. Five (5) youths are in the Family Connections Program. There are two (2) referrals for the Building Peace program, which will start when school begins. April introduced Jasmine Powell as the new Program Coordinator.

Coastal Horizons Center – Liz reported that CHC Open House did not have any referrals and currently has open beds.

Department of Public Safety Update:

Russell Turner informed the council that they are still fully staffed and looking for resources. Russell expressed interest in having a Sexual Offender Evaluator for Sampson County as well as Day Treatment Services in Duplin County.

Area Consultant:

Denise reported that the NC Juvenile Service Association (NCJSA) Fall Conference will take place in October 25-27, 2017 in Carolina Beach. The Department is working with the NCJSA to grab the other two days before the conference for JCPC funded programs obtain trainings (i.e., how to engage families that you are working with, motivational interviewing, etc.). Denise added that an email will be coming out soon and that full scholarships will be available for those trainings.

Denise also shared that final accounting for FY 2016-17 is due by August 31st. Final accounting is process where programs accountable to the Department and the JCPC verify funds spent the previous year.

Denise shared that the JCPC Monitoring Committee will go on-site to each of the program providers. Monitoring is normally conducted in January. She would like to get with the Monitoring Committee after the November meeting to show the form, answer any questions and conduct training. Denise will send out an e-mail explaining the role of the Monitoring Committee.

Denise happily described the service directory. She explained that when court counselors enter risk and needs information into NC JOIN behind the scene the service delivery database will look at those risks and needs and see what's available in the areas and letting the counselor know where the child should be referred for service. The directory should be available next summer. Russell added it is a great tool. The goal is to look at risk and needs and identify the correct service for referral. Jessica Adams inquired if DSS would have access to the service directory. Denise answered she did not think so.

Other Committee Member Updates:

Chris Harper, Jones County DSS Director, provided an update. He is interested in strengthening the Child Welfare program. A need to provide services in a totally different way was confirmed by a recent Child Welfare review. In addition, staff will be held accountable for their performance and their job. Chris added that the community should expect much better service and much better public relations from the Department of Social Services.

Valentina Burrola shared that beginning September 5th, Integrated Family Services (IFS) will provide services in Craven, Jones and Pamlico Counties. By that time, IFS will be providing services to all 25 counties that Trillium Health Resources serves. An information session will be held on August 30 from 10 AM– 12 noon at the Lenoir Community College site in Trenton. Wes will send the RSVP link out to Council members.

Rev. Dunn shared Jones County Operation Saving Our Community Kids (SOCK) is having a "Stuff the Bus" at the Town of Maysville Festival on August 19th from 10 AM – 7 PM. More information is available at the town's website, www.townofmaysville.org.

Karen announced the Department of Justice will be having a webinar, "Effectively Implementing Family Engagement & Involvement Practices for Youth in The Juvenile Justice System" on Thursday, August 24th from 2 PM – 3:30 PM. She also shared that Trillium's Training Department offers Mental Health First Aid. A class was offered on July 11th and 12th for school personnel. She shared that Danielle Bryan used a stipend to have school personnel trained. Trillium's Training Department is interested in bringing one to two more trainings to Jones County. Trillium is also looking for other community training needs. A link has been forwarded for the Council to identify those training needs.

Eileen shared that Parks & Recreation had their summer camp, which went great. She is now gearing up for soccer. The kids were able to go to the YMCA in New Bern to swim this summer. The YMCA received a grant to include Jones County youth to swim throughout the year; however, transportation will need to be coordinated to get the kids to the Y.

Russell shared that last year he signed up for the Risk & Needs Committee. There was a little bit of concern that all the data that could have been presented to make their determination was not presented. If you signed up for the Risk & Needs Committee and/or if you have any information that you want to present, bring what you think is relevant and the Committee will certainly take a look at all the data that you provide.

Before adjournment, Tamara picked up the completed Conflict of Interest Disclosure forms.

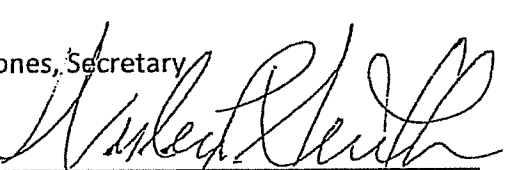
Other Business:

Next Meeting will be held on September 8, 2017 at the Jones County Civic Center at 12:30 PM

The meeting was adjourned at 2:00 PM with a motion from Sheri and a second by Brenda – motion carried.

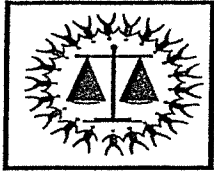
Submitted by: Tamara Jones, Secretary

JCPC Minutes Approved:


Wesley P. Smith, JCPC Chair

9/8/17

Date



Jones County Juvenile Crime Prevention Council

September 8, 2017 Meeting Minutes

Location: Jones County Civic Center, Small Auditorium

Present: Danielle Bryan, Carl Baugus, Russell Turner, Karen Reaves, Jessica Adams, Charlie Dunn, Jr., Joe Wiggins, Sheri Davenport, Zack Koonce, Wesley Smith, Eileen Dove, Chris Henderson

Others: Denise Briggs, Josie Walker, Deb Bernhardt, Elizabeth Acker, April Young, Chatera Williams, Jasmine Powell, Liz Makley, Dan Wilten, Steve Roman, Valentina Burrola

Proxy: N/A

Wesley Smith, JCPC Chair, called the meeting to order at 12:31 PM with a welcome and introduction of all parties present. Tamara Jones confirmed that a quorum was established. Lunch was provided and Pastor Dunn offered the blessing for the meal and meeting.

Old Business:

Minutes from the August 11, 2017 meeting were distributed and reviewed. Liz Makley identified the following typo: "Open House CHC" instead of "Open House CDC". Under Mediation Center's report, it should say "Jasmine Powell" instead of "Jasmine Young". *With those amendments, a motion was made by Karen and seconded by Zack to approve the minutes. Wes called for a vote and the minutes were approved.*

Wes reminded members of the Council to complete and sign the Conflict of Interest and Disclosure form. There are three (3) voting members who have not completed their forms. At the last meeting, portfolios were handed out to both voting and non-voting JCPC members.

New Business:

At our last meeting, the Council discussed using \$500 for up to 3 members to attend the State of the Child Youth Conference, which was held in New Bern. No members attended that Conference. As a result, Jones County JCPC did not use any of the 390 (Other) funds.

The NC Juvenile Services Association (NCJSA) Fall Conference will be October 25-27, 2017 in Carolina Beach. A couple of members have expressed interest in attending that meeting. Interested members were asked to contact Wes. Denise provided more details about the workshop. The Fall Conference registration packet was circulated. Wes reported that the JCPC has \$1,693 available in 390 (Other) funds. *A motion was made by Sheri to use no more than \$1,200 to cover the cost of JCPC members to attend all/portion of the conference. The motion was seconded by Zack. Wes called for a vote and the use of no more than \$1,200 in 390 (Other) funds was approved for members to attend the Conference. No further discussion.*

Wes shared that a "Raising the Age about Community Response" forum will be held on October 13, 2017 from 9:00 am – 1:00 pm at Lenoir Community College. Forum information was circulated to members of the JCPC. There is no registration fee, but any who wish to attend must register. Denise encouraged those interested in attending to register early due to the limited space in LCC's auditorium. Over the next year, Denise shared, there will be more community forums.

The Committee Appointment Sign-Up Sheet for FY 2017-18 was circulated. At the August meeting, six (6) people signed up for the Risk & Needs Committee; one (1) for the Monitoring Committee; three (3) for the Funding Committee; and three (3) for the Membership & Nominating Committee. Additional members were asked to sign up for the Monitoring and the Membership & Nominating Committees.

Denise shared that people from the Monitoring Committee will be going on-site (April's office in New Bern and Open House in Wilmington). She suggested that JCPC consider reimbursement for mileage and lunch for members on that committee. *A motion was made by Carl to allocate \$100 for reimbursement; Sheri seconded the motion; Wes called for a vote and the use of 390 (Other) funds to cover up to \$100 for travel costs was approved.*

JCPC Funding Programs:

Mediation Center – Jasmine Powell reported that there were no (0) referrals for the Family Connections Program. There was one (1) new referral for Building Peace. Jasmine has met with the guidance counselors and Principals. For Community Services & Restitution, there were no (0) referrals.

Coastal Horizons Center – Liz reported there were no (0) referrals for August. The average stay at the emergency shelter is 21 days.

Department of Public Safety Update – Russell Turner reported there were two (2) juvenile referrals. There was a request from the Area Office to start planning for Raising the Age, which will be implemented in December of 2019. Russell provided them a wish list for personnel and equipment.

Area Consultant – Denise reported that Final Accounting is closing out for providers and JCPC Administration funds. Also, at the November meeting she will give a 30-minute presentation about JCPC member responsibilities and a Raise the Age update.

Other Committee Member Updates:

Steve Roman distributed information about Triple P to the Council and reminded the group that Triple P is available in Jones County. Steve informed members that anyone working with parents that are having difficulties with their children 0-18, services are provided free of charge. Steve will cover the cost to have someone in your agency trained.

Danielle shared that 40 staff members were trained in Mental Health First Aid. She encouraged others to attend the training. She added that seven (7) employees are trained in Positive Parenting.

Karen shared that Trillium is open to provide another Mental Health First Aid training to Jones County.

Rev. Dunn shared information about Operation SOCK. Their group participated in "Stuff the Bus" at the recent Maysville Summer Festival.

Josie explained her role as the Regional Coordinator with NC Council of Churches.

Russell shared that anyone attending the Risk & Needs Committee meeting on December 8th needs to bring data so that everything can be considered.

Elizabeth shared information about her program, Child First, which works to create or improve nurturing parent-child relationships. Elizabeth also distributed program flyers and her business cards for the group.


Eileen shared that the Recreation Department has started soccer. A parent meeting and soccer clinic has been held. Another adult exercise class has been added at the Filling Station in Pollocksville.

Other Business:

The next JCPC meeting will be held at 12:30 pm on November 17, 2017 at the Jones County Civic Center. *The meeting was adjourned at 1:52 pm with a motion from Chris Henderson and a second by Charlie Dunn.*

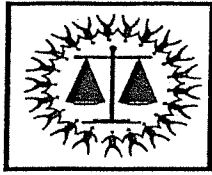
Submitted by: Tamara Jones

JCPC Minutes Approved:



Wesley P. Smith, JCPC Chair
11/14/17

Date



Jones County Juvenile Crime Prevention Council November 17, 2017 Meeting Minutes

Location: Jones County Civic Center, Large Auditorium

Present: Carl Baugus, Sgt. Anthony Taylor, Russell Turner, Karen Reaves, Jessica Adams, Brenda Reece, Dawn Robinson, Rev. Charlie Dunn, Wesley Smith, Doris Harris, Eileen Dove

Others: Chris Harper, Denise Briggs, April Young, Chatara Williams, Jasmine Powell, Liz Makley, Steve Roman, Wright Best, Jeff Grunden, Andrew Borner, Paige Myers

Proxy: N/A

Wesley Smith, JCPC Chair, called the meeting to order at 12:38 PM with a welcome and introduction of all parties present. Tamara Jones confirmed that a quorum was established. Lunch was provided. Pastor Dunn offered the blessing for the meal and meeting.

Old Business:

Minutes from the September 8, 2017 meeting were distributed and reviewed. *A motion was made by Karen Reaves and seconded by Sgt. Anthony Taylor to approve the minutes. Wes called for a vote and the minutes were approved.*

Wes reminded those Council members who had not signed the Conflict of Interest and Disclosure form, to complete one and turn it in. There is now only one (1) voting member that has not completed their form.

New Business:

Wes reported that Member Orientation will be conducted at a later time since most (members) have already receiving training. He and Denise will go before the Board of Commissioners, at one of their meetings, to discuss the program and communicate the importance of supporting the JCPC. Wes will get on their agenda in the beginning of next year.

Denise Briggs reported that committees were formed within the Department of Juvenile Justice. Raise The Age community forums are also being planned and offered throughout the state. Members can expect to see forum information in March. Law enforcement, court staff and JCPC members are encouraged to attend.

Denise mentioned in the last meeting that monitoring was coming up in January. She will do an overview of the monitoring tool with those on the committee following the meeting today.

JCPC Funded Program Updates:

Mediation Center – Jasmine Powell distributed and presented the Mediation Center of Eastern Carolina reports for the months of September and October. For Building Peace, there were 8 referrals and no admissions in September. In October, there was 1 referral and 6 admissions. For Family Connections, there were 2 new referrals in September; there were 3 referrals and 1 admission in October. There were no referrals or admissions for Community Services & Restitution in September and October.

Coastal Horizons Center – Liz Makley reported that there was 1 referral for September, but they were unable to serve due to lack of bed availability. There were no referrals in October.

Department of Public Safety Update – Russell Turner reported that interviews have been completed for the vacancy in Duplin & Sampson counties. The Risk & Needs Committee (Jessica, Russell, Karen, Eileen, Sheri and Wes) will meet on December 8th at 10:00 am in the Conference Room at the Department of Social Services. Russell shared that he will be retiring at the end of the year.

Area Consultant Update – Denise reported that Final Accounting has concluded. The Department sends 1/12 of the budget monthly to the County Finance Office, which disburses the money out. Any funds left unspent with the county or program must be returned to the Department. There is \$3,213.14 that will be returned back to the Department from Jones County. Of that amount, \$1,328.00 will be refunded from Open House; \$1,885.14 from JCPC Administration and \$1.00 was left from April.

Other Committee Member Updates:

Chris shared that DSS is in the process of hiring a new Social Worker. That employee will start at the end of the month.

April shared there will be a Christmas Craft for Kids fundraiser on December 1st, 15th and 16th. The cost will be \$20 per child. Wes offered to distribute the flyer to JCPC members for April if she would send it to him.

Jasmine shared and distributed information about Girls Empowered, a prevention and intervention program for middle and high school girls.

Rev. Dunn shared that Jones County Operation SOCK will be selling chicken sandwiches at the Christmas parade on December 3rd.

Eileen shared that Recreation Department will be honoring volunteers at the Annual Banquet on December 9th at the Civic Center. Basketball registration will be starting. There are two exercise classes - at the Senior Center in Trenton and the Filling Station in Pollocksville.

Wright Best introduced himself and provided information about RHA's Intensive In-Home program.

Karen shared that the Gaps & Needs information is on Trillium's website. There will also be some changes related to Medicaid Reform.

Steve shared that he recently trained school staff. Data has come back showing that they are using the program in Jones County Public Schools.

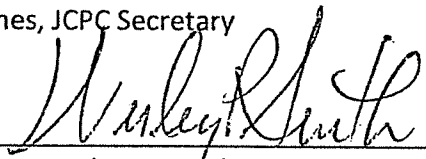
Russell presented the NCPS report. The October report shows that 4 juveniles had 8 petitions.

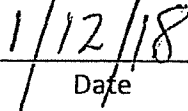
Other Business:

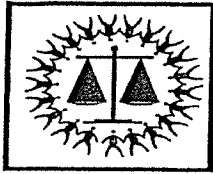
The next JCPC meeting will be held at 12:30 pm on January 12, 2018, at the Jones County Civic Center. *The meeting was adjourned at 1:33 pm with a motion from Eileen Dove and a second by Russell Turner.*

Submitted by: Tamara Jones, JCPC Secretary

JCPC Minutes Approved:


Wesley P. Smith, JCPC Chair


Date



Jones County Juvenile Crime Prevention Council January 12, 2018 Meeting Minutes

Location: Jones County Civic Center, Small Auditorium

Present: Russell Turner, Karen Reaves, Jessica Adams, Rev. Charlie Dunn, Wesley Smith, Adrian Nall, Sgt. Anthony Taylor, Sheri Davenport, Chris Henderson

Others: Elizabeth Acker, Valentina Burrola, April Young, Chatara Williams, Jasmine Powell, Jeff Grunden, Liz Makley

Proxy: None

Wesley Smith, JCPC Chair, called the meeting to order at 12:39 PM with a welcome and introduction of all parties present. Karen Reaves confirmed that a quorum was established. Lunch was provided. Pastor Dunn offered the blessing for the meal and meeting.

Old Business:

Minutes from the November 17, 2017, meeting were distributed. *A motion was made by Jessica Adams and seconded by Jeff Grunden to approve the minutes with one revision (Chris Harper's name was listed twice in the attendance section). Wes called for a vote and the minutes were approved with that one revision.*

New Business:

Wes called onto Russell Turner to review the Risks and Needs Report for the Council. Wes and Russell provided a hardcopy of the draft proposal to all Council members. Russell announced the names of all the members who served on the Risks and Needs Committee, and identified the date that Risks and Needs Committee met. The Committee met with Denise Briggs, Area Consultant, and reviewed data supplied by DPS along with data provided to the Committee by Daniel Bryan from Jones County Public School System. After a comprehensive review of all data sources, the Risks and Needs Committee drafted a Request for Proposals for Jones County Crime Prevention Council funded programs for the FY 2018-2019. Russell gave an overview of the data and also reviewed the proposed target areas. He identified the time-line for applications and also allowed time for questions and discussion. Wes opened the floors for questions, discussion, or to make a motion to move to approve the Committee's Proposal. *A motion was made by Sheri Davenport and seconded by Pastor Charlie Dunn to approve the Request for Proposals for FY 2018-19 as written. Wes called for a vote and the Request for Proposals was approved as written.*

JCPC Funded Program Updates:

Mediation Center – Jasmine Powell distributed and presented the Mediation Center of Eastern Carolina reports for the months of November and December. For Building Peace, there were

seven (7) new referrals and one (1) admission. For Family Connections, there were seven (7) new referrals and one (1) admission. There were no referrals or admissions for Community Services & Restitution.

Coastal Horizons Center – Liz Makley reported that there were no referrals for November and December. Liz brought brochures for attendees.

Department of Public Safety Update:

Jeff Grunden announced that they are preparing for community presentations on Raise the Age.

Area Consultant Update:

Denise was not present as she had a prior commitment that required her to be out of the area.

Other Committee Member Updates:

Chris Harper shared that DSS has had a small change in staff, but things are moving forward well.

Elizabeth Acker with Easter Seals announced that they are now serving one (1) family in Jones County.

Wes Smith announced that he had electronically circulated a flyer for the currently scheduled Raise the Age presentations.

Other Business:

The next JCPC meeting will be held at 12:30 pm on March 9, 2018, at the Jones County Civic Center. *The meeting was adjourned at 1:50 pm with a motion from Sheri Davenport and a second by Russell Turner. Wes called for a vote and the meeting was adjourned.*

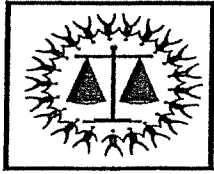
Submitted by: Karen Reaves, MA, LPA / JCPC Board Member

JCPC Minutes Approved: _____


Wesley P. Smith, JCPC Chair

3/9/18

Date



Jones County Juvenile Crime Prevention Council March 9, 2018 Meeting Minutes

Location: Jones County Civic Center, Large Auditorium

Present: Jessica Adams, Danielle Bryan, Sheri Davenport, Eileen Dove, Rev. Charlie Dunn, Jr., Jeff Grunden, Doris Harris, Karen Reaves, Wesley Smith, First Sergeant Anthony Taylor

Others: Elizabeth Acker, Deb Bernhardt, Wright Best, Valentina Burrola, Rodesha Crouell, Stephen Notargiacomo, Ryan Jones, Tamara Jones, Renee Moore, Jasmine Powell, Brianne Winterton, April Young, Denise Briggs

Proxy: N/A

Wesley Smith, JCPC Chair, called the meeting to order at 12:35 PM with a welcome and introduction of all parties present. Tamara Jones confirmed that a quorum was established. Lunch was provided. Pastor Dunn offered the blessing for the meal and meeting.

Old Business:

Minutes from the January 12th meeting were distributed and reviewed. *A motion was made by Jessica Adams and seconded by Rev. Charlie Dunn to approve the minutes. Wes called for a vote and the minutes were approved.*

New Business:

Wes reminded that Council that appointed-member Russell Turner retired. Jeff Grunden has been appointed by the Jones County Board of Commissioner's to fill Russell's position on the Council, as the Chief Court Counselor Designee.

Wes reported on remaining 390 - Other Funds. \$1,693 was budget and \$1,323 is still available to spend. Denise had recommended JCPC-related trainings that the 390 funds could be used to pay for. If there are any meetings that require travel, registration, etc. that the Council can consider the Council will need to vote on it ahead of time so that funds can be used for that purpose. If funds will not be utilized, then the JCPC will relinquish some of these funds so that there won't be a significant amount to pay back at the end of the fiscal year.

Immediately following this meeting, the Funding Committee will meet to hear reports from the applicants for FY 2018-19 Request for Proposals, and determine funding recommendations to make to the Council at the April meeting.

JCPC Funding Programs:

Mediation Center – Jasmine Powell distributed and presented the Mediation Center of Eastern Carolina reports. For Community Service/Restitution, there were 0 referrals or admissions in

January and February. For Building Peace, there were 2 referrals in January. For Family Connections, there were 2 referrals and 1 admission in January and 2 referrals and 2 admissions in February. For Open House, there were 0 referrals and admissions in January and February.

Coastal Horizons Center – Brianne Winterton reported that there were no referrals and no admissions.

Department of Public Safety Update – Jeff reported they are now fully staffed. Interviews have taken place for Russell's position. There will be a Raise the Age Forum in Onslow County on May 16th from 1 PM – 5 PM at the Jacksonville Police Department's Conference Room.

Area Consultant – Denise reported that Third Quarter Accounting is going on. It is an opportunity to look at your budgets. If all of your money will not be used then report on your plans to release those funds. Denise informed programs that had questions to give her a call.

Other Committee Member Updates:

Danielle Bryan shared that Special Olympics will be held on Thursday, April 12th. Safe Talk and Darkness to Light trainings will be held on Tuesday, July 10th. How To Be an LGBT Ally will be held on Tuesday, July 24th. The school system will be rolling out a social-emotional screening system.

Eileen Dove shared that Parks & Recreation will be wrapping up basketball season. The Annual Easter Egg Hunt will be on March 31st. Senior exercise classes are held on Tuesday's and Thursday's in Trenton. Classes in Pollocksville are held on Wednesday's and Friday's.

Jessica Adams shared that Health Department Director Wesley Smith and DSS Director Chris Harper worked together to help coordinate a Mental Health service provider coming to Jones County at least one day a week, starting April 2nd. Pamlico Child & Family Therapy will provide an informational session next Thursday at 9:30 AM at DSS.

Other Business:

The next JCPC meeting will be held at 12:30 pm on April 13th, 2018, at the Jones County Civic Center. *The meeting was adjourned at 1:30 pm with a motion from Karen Reaves and a second by Sheri Davenport.*

Submitted by: Tamara Jones

JCPC Minutes Approved:


Wesley P. Smith, JCPC Chair

4/13/18

Date



Wesley Smith <wsmith@jonescountync.gov>

Advertisement for Jones Post

Wesley Smith <wsmith@jonescountync.gov>

Tue, Jan 16, 2018 at 10:15 AM

To: Angie Nottonson <angie.nottonson@kinston.com>, "Harris, Penny" <penny.harris@kinston.com>

Good morning!

I am attaching a Request for Proposal (RFP) on behalf of our local JCPC Council that discusses the programs that will be considered to meet the risk and needs of Juvenile Court involved youth in Jones County for Fiscal Year 2018-19. We would like for it to be run in the Jones Post as soon as possible, either this Thursday or the next. Depending the cost to run the ad, I may also want to run it on another date, as well, two weeks after the first ad is run. Please let me know 1) the date(s) the ad will run in the Jones Post and 2) the cost for running the ad two times. Let me know if you have any questions. You can charge the ad to the Health Department's account. Thanks!

Wes

Wesley P. Smith, MBA
Health Director
Jones County Health Department
418 Hwy 58 North, Unit C
Trenton, NC 28585

wsmith@jonescountync.gov

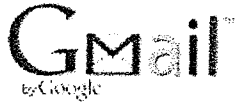
252-649-2770 (Direct Line)
252-448-9111 Ext. 3000 (Office)
252-402-0162 (Cell)
252-448-1670 (Fax)

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by third parties.

Jones County is an Equal Opportunity Provider



Jones County RFP FY 2018-19.pdf
626K



Wesley Smith <wsmith@jonescountync.gov>

Posting of JCPC RFP on County's Website

Wesley Smith <wsmith@jonescountync.gov>

Tue, Jan 16, 2018 at 10:22 AM

To: Angelica Hall <ahall@jonescountync.gov>

Cc: "Briggs, Denise" <denise.briggs@ncdps.gov>, Tamara Jones <tjones@jonescountync.gov>

Good morning, Angelica

I am attaching a copy of the Request for Proposals (RFP) on behalf of our local JCPC Council that discusses the programs that will be considered to meet the risk and needs of Juvenile Court involved youth in Jones County for Fiscal Year 2018-19. We are required to post the ad for 30 days, so it would need to remain posted from Thursday, January 18th through Friday, February 16th. I will also be posting the RFP in the Jones Post twice during that same period of time. Let me know if you have any questions. Thanks!

Wes

Wesley P. Smith, MBA
Health Director
Jones County Health Department
418 Hwy 58 North, Unit C
Trenton, NC 28585

wsmith@jonescountync.gov

252-649-2770 (Direct Line)
252-448-9111 Ext. 3000 (Office)
252-402-0162 (Cell)
252-448-1670 (Fax)

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by third parties.

Jones County is an Equal Opportunity Provider

 **Jones County RFP FY 2018-19.pdf**
626K



Wesley Smith <wsmith@jonescountync.gov>

Jones County JCPC Request for Proposals for FY 2018-19

1 message

Wesley Smith <wsmith@jonescountync.gov>

Tue, Jan 16, 2018 at 12:29 PM

To: Adrian Nall <mark.nall@doc.nc.gov>, Anthony Taylor <ataylor@jonescountync.gov>, Brenda Reece <Breece@jonescountync.gov>, Carl Baugus <sgt_baugus@yahoo.com>, Chris Henderson <charles.c.henderson@nccourts.org>, Danielle Bryan <danielle.bryan@jonesnc.net>, Dawn Robinson <d robinson@coastalhorizons.org>, Doris Harris <bronson190.dh@gmail.com>, Eileen Dove <edove@jonescountync.gov>, Jessica Adams <jadams@jonescountync.gov>, Karen Reeves <karen.reaves@trilliumnc.org>, "Rev. Charles Dunn Jr" <charliedunnjr@gmail.com>, Russell Turner <russell.turner@ncdps.gov>, Sheri Davenport <smdav@embarqmail.com>, Zack Koonce <zakoonce@gmail.com>, April Young <ayoung.mcec@gmail.com>, Brianne Winterton <bwinterton@coastalhorizons.org>, Deb Bernhardt <deb.bernhardt@ncdps.gov>, Denise Briggs <denise.briggs@ncdps.gov>, Elizabeth Acker <elizabeth.acker@eastersealsucp.com>, Jasmine Powell <jpowell.mcec@gmail.com>, Jeff Grunden <jeff.grunden@ncdps.gov>, Jennifer Kraft <jkraft@coastalhorizons.org>, Jessica Barrow <jbarrow@integratedfamilyservices.net>, Liz Makley <lmakley@coastalhorizons.org>, Tamara Jones <tjones@jonescountync.gov>, Tracy Arrington <tracyarrington@ncdps.gov>, Valentina Burrola <VBurrolaHekman@integratedfamilyservices.net>

Cc: Frank Emory <jwiggins@jonescountync.gov>, Michael Haddock <mhaddock@jonescountync.gov>, Zack Koonce <zakoonce@jonescountync.gov>, Franky Howard <fhoward@jonescountync.gov>

At the meeting on January 12, 2018 the Jones County JCPC approved the attached Request for Proposals (RFP) for FY 2018-19. If you are a current provider, or know of a provider that is interested in providing services identified in the RFP to Jones County, please be sure to complete the online application via NC ALLIES. Instructions on how to access NC ALLIES can be found at the bottom of the attached RFP. The deadline for submitting the online application is Monday, February 19, 2018 at 5:00 pm. Please do not forget to upload the required supporting documentation when you complete your application.

Should you have any questions, please contact me via email or my direct line of 252-649-2770. Thank you!

Wes

Wesley P. Smith, MBA
Health Director
Jones County Health Department
418 Hwy 58 North, Unit C
Trenton, NC 28585

wsmith@jonescountync.gov

252-649-2770 (Direct Line)
252-448-9111 Ext. 3000 (Office)
252-402-0162 (Cell)
252-448-1670 (Fax)

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by third parties.

Jones County is an Equal Opportunity Provider

Jones County RFP FY 2018-19.pdf
626K

Jones County Juvenile Crime Prevention Council Request for Proposals

\$86,595

Anticipated County Allocation

20%

Required Local Match Rate

January 18, 2018

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk and needs factors of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2018-2019 beginning on, or after, July 1, 2018. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

* **Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

* **Temporary Shelter Care:** residential services that provides group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

* **Restitution/Community Service:** provides youth an opportunity to be accountable for their actions by completing community service hours and/or, earning restitution for payment to victims for their crimes.

* **Interpersonal Life Skills:** programming to focus on developing the social skills required for an individual to interact in a positive way with others. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

Proposed program services should target the following concerns as reported in the Risk Assessment for delinquency or repeat delinquency:

Moderate to serious behavioral problems at school; lacks positive peer relationships; associates with others involved in delinquent activity and/or with a gang; runaway from home or placement; substance use; youth who are repeat delinquent offenders and are higher risk for committing delinquent offenses; substance abuse.

Proposed program services should address the following concerns as reported in the Needs Assessments for adjudicated youth:

Peer Domain: Rejected by positive peers and association with delinquent peers

Individual Domain: Alcohol/substance use/abuse; behavioral and emotional problems (Mental Health needs)

Family Domain: Parents/guardians with marginal parenting skills; family members with records of a criminal history or gang involvement; domestic discord; alcohol/substance use/abuse

School Domain: Moderate to serious behavioral problems at school

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individual, if applicable.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith

at

252-649-2770

JCPC Chairperson

Telephone #

In order to apply for FY 2018-2019 JCPC funding, you must complete and submit your application online by accessing NCALLIES. Please read and follow all instructions at the following link:

<https://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

You may find additional self-help videos to assist you on the NCALLIES webpage by clicking on the HELP tab.

Private non-profits are also required to upload the following forms into NCALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link), 2) Notorized Conflict of Interest Statement Template (available at the above link), 3) The Non-profit's Conflict of Interest Policy and 4) Proof of 501(c)(3) status.

NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact the DPS Area Consultant, Denise Briggs at 919-324-6391.

Deadline for Application is: February 19, 2018 by 5:00 P.M.

Jones County Juvenile Crime Prevention Council

Request for Proposals

\$86,595

20%

January 25, 2018

Anticipated County Allocation

Required Local Match Rate

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk and needs factors of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2018-2019 beginning on, or after, July 1, 2018. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

* **Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

* **Temporary Shelter Care:** residential services that provides group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

* **Restitution/Community Service:** provides youth an opportunity to be accountable for their actions by completing community service hours and/or, earning restitution for payment to victims for their crimes.

* **Interpersonal Life Skills:** programming to focus on developing the social skills required for an individual to interact in a positive way with others. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

Proposed program services should target the following concerns as reported in the Risk Assessment for delinquency or repeat delinquency:

Moderate to serious behavioral problems at school; lacks positive peer relationships; associates with others involved in delinquent activity and/or with a gang; runaway from home or placement; substance use; youth who are repeat delinquent offenders and are higher risk for committing delinquent offenses; substance abuse.

Proposed program services should address the following concerns as reported in the Needs Assessments for adjudicated youth:

Peer Domain: Rejected by positive peers and association with delinquent peers.
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Family Domain: Parents/guardians with marginal parenting skills; family members with records of a criminal history or gang involvement; domestic discord; alcohol/substance use/abuse
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Applicants are being sought that are able to address items below:

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3. The program has an evaluation component.
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Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith

JCPC Chairperson

at

252-649-2770

Telephone #

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Deadline for Application is: February 19, 2018 by 5:00 P.M.

Jones County Juvenile Crime Prevention Council

Request for Proposals

\$86,595

20%

January 25, 2018

Anticipated County Allocation

Required Local Match Rate

Date Advertised

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The JCPC will consider proposals for the following needed programs:

*** Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

*** Temporary Shelter Care:** residential services that provides group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

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Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith

JCPC Chairperson

at

252-649-2770

Telephone #

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<https://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

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NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact the DPS Area Consultant, Denise Briggs at 919-324-6391.

Deadline for Application is:

February 19, 2018

by

5:00 P.M.

Jones County JCPC Distribution List FY 2017-18
(Revised 4/6/18)

Appointed (Voting) Members:

Adams, Jessica jadams@jonescountync.gov
Baugus, Carl sgt_baugus@yahoo.com
Bryan, Danielle danielle.bryan@jonesnc.net
Davenport, Sheri smdav@embarqmail.com
Dove, Eileen edove@jonescountync.gov
Dunn, Charlie Jr charliedunnjr@gmail.com
Grunden, Jeff jeff.grunden@ncdps.gov
Harris, Doris bronson190.dh@gmail.com
Henderson, Chris charles.c.henderson@nccourts.org
Koonce, Zack zakoonce@gmail.com
Nall, Adrian mark.nall@doc.nc.gov
Reaves, Karen Karen.Reaves@trilliumnc.org
Reece, Brenda breece@jonescountync.gov
Robinson, Dawn drobinson@coastalhorizons.org
Smith, Wesley wsmith@jonescountync.gov
Taylor, Anthony ataylor@jonescountync.gov
Wiggins, Joe (Mailing Address)

Non-Voting Members:

Acker, Elizabeth elizabeth.acker@eastersealsucp.com
Arrington, Tracy tracyarrington@ncdps.gov
Barrow, Jessica jbarrow@integratedfamilyservices.net
Bernhardt, Deb deb.bernhardt@ncdps.gov
Best, Wright
Borner, Andrew Maysville_pd@bizec.rr.com
Burrola, Valentina VBurrolaHekman@integratedfamilyservices.net
Jones, Tamara tjones@jonescountync.gov
Kraft, Jennifer jkraft@coastalhorizons.org
Makley, Liz lmakley@coastalhorizons.org
Myers, Page
Notargiacomo, Stephen Maysville_pd@bizec.rr.com
Powell, Jasmine jpowell.mcec@gmail.com

Roman, Steve steve_roman@ncsu.edu

Walker, Josie josie@nccouncilofchurces.org

Williams, Chatara chwilliams.mcec@gmail.com

Winterton, Brianne bwinterton@coastalhorizons.org

Young, April ayoung.mcec@gmail.com



Jones County Health Department
418 Hwy 58 North, Unit C
Trenton, NC 28585

Phone: (252) 448-9111

Wesley P. Smith
Health Director

Fax: (252) 448-1670

MEMORANDUM

TO: Jones County Board of Commissioners
FROM: Wesley P. Smith, Chairperson
SUBJECT: Jones County Child Fatality Prevention Team (CFPT)
DATE: Local CFPT Annual Report for FY 2017-18
May 7, 2018

North Carolina General Statutes, Article 14, 7B-1406, and the CFPT Agreement Addenda with local health departments requires Local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their local county commissioners and boards of health.

The purpose of the local CFPTs are to:

- Identify deficiencies in the delivery of services to children and families by public agencies;
- Make and carry out recommendations for changes that will prevent future child deaths; and
- Promote understanding of the causes of child deaths.

Attached is the Jones County CFPT annual report for your review for Fiscal Year 2017-18. Please feel free to contact me at 252-649-2770 if you have any questions.

Attachment

Jones County Child Fatality Prevention Team
Annual Report to Jones Board of County Commissioners/Board of Health
Fiscal Year 2017-18

I. Introduction

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT's) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

II. Role of the Jones County Commissioners and Board of Health

- Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action

In Fiscal Year 2017-18, the Jones County CFPT reviewed no (0) child deaths and identified no (0) system problems and/or recommendations for future prevention efforts.

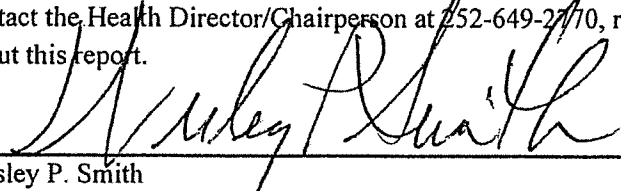
Cause of Death	System Problem Identified	Recommendation	Proposed Action
Not Applicable			

IV. Jones County CFPT Activities and Accomplishments

- The local CFPT met a total of four (4) times in FY 2017-18
- The Team continued promotion of the Child Passenger Safety (CPS) Program in Jones County, and is using available Health Department funds to pay for costs associated with getting additional County partners certified as Child Passenger Safety Technicians.
- The Team viewed a webinar on "Impact of Prescription Drug Abuse on Children", and has identified this as a priority for our team and community partners.
- The annual CFPT Activity Summary was completed and sent by the date requested.
- There were no child death reviews required in FY 2017-18

V. **Conclusion**

Thank you to the members of the Jones County Commissioners/Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director/Chairperson at 252-649-2770, respectively, should you have any questions about this report.



Wesley P. Smith

Health Director/Chairperson

5/7/18

Date



BROCK MOTOR

P.O. Box 188

TRENTON, NORTH CAROLINA 28585

Telephone (252) 448-2161

EXHIBIT C

JONES COUNTY

2015 Explorer XLT

3.5 Engine

51,906 Miles

1FM5K7D82FGB64502

Price \$22,000.00

Tax \$660.00

Tags 6.00

Total 22,606.00



EXHIBIT D

Quote: 7843

Date Quote: 4/24/18

Completion Date:

8400 US Hwy 17 • Pollocksville, NC 28573 • 252-631-5144

Name	Salesperson	Email
Paul Ingram	Forrest Morton	Pingram@jonescountync.com
Jones County 418 Hwy 58 N Trenton NC 28585		Phone 252-229-3900
		Fax
		Quote Category

Qty	Part Number	Color	Description	Unit Price	Total Price
1	Print Shop		Supply & Install - One (1) D/F Post & Panel 3 x 5 (PVC) with two (2) cap client to choose once he reviews quote and cap options. (concrete included)	644.00	644.00
2	SSE-Tr-2T		Shop Truck Travel with 2 Service Team Members	105.00	210.00

Subtotal	854.00
Sales Tax	57.65
Shipping	
Total	911.65

Note:

This quote is valid for 30 days.

Authorized By: Signature

Printed Name

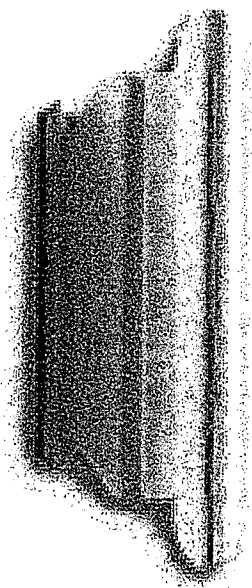
Title

Date

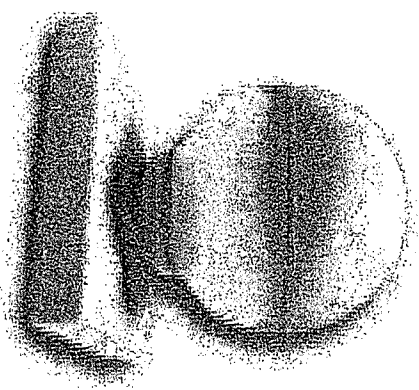
Report Date: 4/26/2018

Page # 1/1

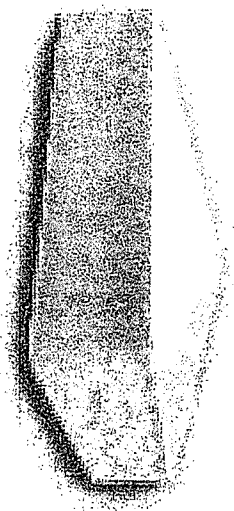
Federation



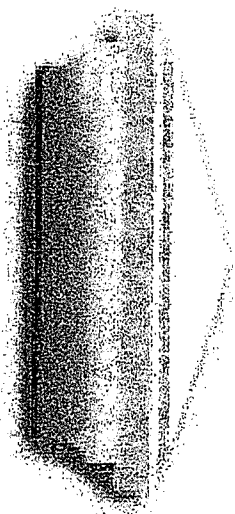
Ball



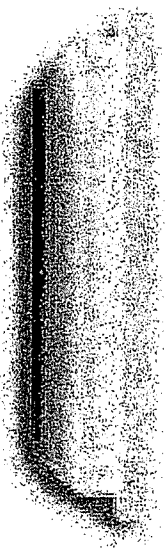
Standard Flat



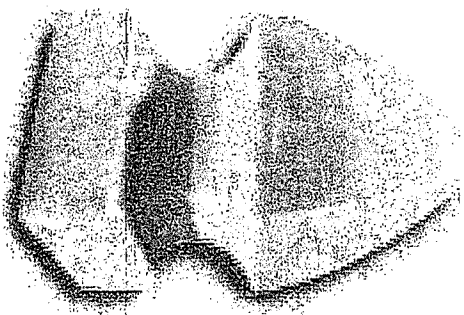
Princeton



New England



Gothic





Quotation

Quotation#:

04/17/2018

Account Number: 217354-SHIP001**BILL-TO**

JONES COUNTY
418 NC HIGHWAY 58 N UNIT A
TRENTON, NC 28585-9619
Ship Method: BEST WAY
Payment Terms: NET 30

SHIP-TO

JONES COUNTY
145 FRANCKS FIELD RD
TRENTON, NC 28585-7655

Contact Name
Phone Number

Item	UOM	Description	Qty	Price	Ext.Price	Exp.Date
3230-13002	1/EA	Stair Chair, EZ-Glide Evacuation, Blue, *DROP SHIP* w/Tracks	1	\$ 3,065.17	\$ 3,065.17	06/30/2018

Quote Total \$ 3,065.17Comments:**Randy Campbell**

Boundtree | Account Manager
5000 Tuttle Crossing Blvd | Dublin, OH 43016
Phone: 919 437-2860 | Fax: 919 999-2825
Randy.Campbell@Boundtree.com |

Sales tax will be applied to customers who are not exempt.

Shipping charges will be prepaid and added to the invoice unless otherwise stated.

This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at www.boundtree.com, login and add to your shopping cart
or call (800) 533-0523
fax (800) 257-5713

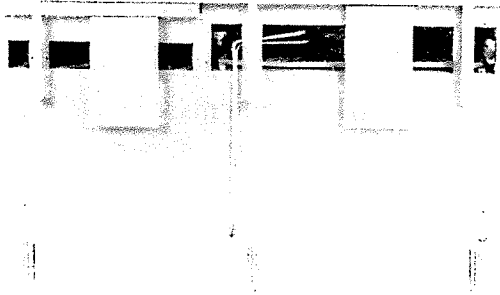


EXHIBIT F

Cooking Performance Group S60-G24-N Natural Gas 6 Burner 60" Range with 24" Griddle and 2 Standard Ovens - 280,000 BTU

★★★★★ Item #: 351S60G24N

Only

\$2,299.00/Each


- ✓ (6) 30,000 BTU open top burners with cast iron lift-off grates for easy cleaning
- ✓ (2) 30,000 BTU standard ovens
- ✓ 24" x 21 3/8", 3/4" thick manual steel griddle with (2) 20,000 BTU burners
- ✓ Each oven includes 2 racks that can be adjusted into 4 positions
- ✓ Deep pull-out crumb tray with welded corners
- ✓ Rugged stainless steel front and aluminum sides; porcelainized oven bottom
- ✓ 4 3/4" deep back shelf and 2" front ledge for added storage and safety
- ✓ Requires a natural gas connection

Shipping:

Ships via Common Carrier

Usually Ships in 1 Business Day

When will I receive my item?



Cooking Performance
Group 302110503
Oven Rack - 26" x 24"

\$46.99 /Each



Dormont 1675KIT48
Deluxe SnapFast® 48"
Gas Connector Kit with

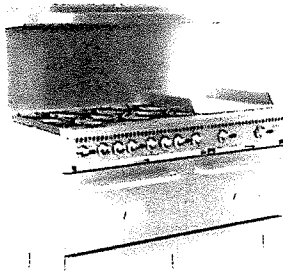
plus **\$123.99 /Each**



Cooking Performance
Group 4 3/4" Plate
Casters - 6/Set

\$137.99 /Set

Boost your kitchen's efficiency, reliability, and overall performance with this Cooking Performance Group S60-G24-N natural gas range.



A combination of open top burners, a 24" griddle, and 2 spacious ovens make this natural gas range a tremendous asset to your commercial kitchen! You can effortlessly boil, saute, simmer, and perform a variety of other cooking tasks atop the heavy-duty cast iron grates while grilling on the rugged steel griddle. The ovens, meanwhile, provide you with a convenient way to warm your delicious foods or even do a bit of baking for your dessert menu!



This item meets the electrical product safety standards imposed by the ETL, a division of the Intertek Group, for use in the United States.



This item meets the sanitation standards imposed by the ETL, a division of the Intertek Group.



This unit comes with a 3/4" gas connection.



This range boasts (6) 30,000 BTU open top burners to deliver the impressive cooking performance you demand. The independently-controlled burners mean you can simultaneously execute a wide variety of tasks while their 12" x 12" heavy-duty cast iron grates support your sauce pans, fry pans, and other cookware.



This range's 24" x 21 3/4" steel griddle gives you plenty of space to grill a wide variety of product. Its manual controls make it an excellent option for making lunch items like burgers, bacon, cheesesteaks, and other meats. The griddle features side splashes to help contain grease while a dedicated drawer makes cleanup a breeze!



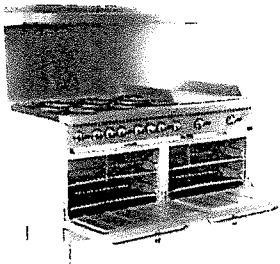
Pull-out crumb trays catch overflow, loose vegetables, and other food to expedite cleanup.



The cast iron grates lift off for simple yet thorough end of day cleaning.



Metal control knobs are easy to clean and more durable than comparable plastic knobs.



This range features 2 spacious ovens that allow you to warm product or even make cookies and other baked goods! The temperature can be adjusted from 250-550 degrees Fahrenheit to accommodate virtually any recipe, while 2 chrome plated racks in each oven can be used in 4 different positions for optimum versatility. And thanks to the porcelainized bottom, maintaining a spotless oven is easier than ever!



A convenient 4 3/4" deep back shelf can be used to hold go-to seasonings and supplies to maximize your cooktop efficiency.



A handy kick plate helps protect internal components toward the bottom of your range while providing easy access for servicing.

6" adjustable stainless steel legs ensure that your unit is level and allows you to easily clean underneath for a safe and sanitary kitchen.

Customer Q&A

My business is at a high elevation; does this change anything when I order gas cooking equipment?



Compare to Other Products



ITEM #: 351S60G24N

Cooking Performance Group S60-G24-N
Natural Gas 6 Burner 60" Range with 24"
Griddle and 2 Standard Ovens - 280,000
BTU

PRICE
\$2,299.00/Each

WIDTH
60 Inches

BURNER BTU
30,000

GRIDDLE BTU
40,000

GRIDDLE SIZE
24 Inches

MAXIMUM TEMPERATURE
550 Degrees F

NUMBER OF BURNERS
6

NUMBER OF OVENS
2

OVEN BTU
30,000

TOTAL BTU
280,000

WITH GRIDDLE
Yes

ITEM #: 351S24N

Cooking Performance Group S24-N
Natural Gas 4 Burner 24" Range with
Standard Oven - 150,000 BTU

PRICE
\$939.00/Each

WIDTH
24 Inches

BURNER BTU
30,000

GRIDDLE BTU
-

GRIDDLE SIZE
-

MAXIMUM TEMPERATURE
550 Degrees F

NUMBER OF BURNERS
4

NUMBER OF OVENS
1

OVEN BTU
30,000

TOTAL BTU
150,000

WITH GRIDDLE
-

ITEM #: 351S36N

Cooking Performance Group S36-N
Natural Gas 6 Burner 36" Range with
Standard Oven - 210,000 BTU

PRICE
\$989.00/Each

WIDTH
36 Inches

BURNER BTU
30,000

GRIDDLE BTU
-

GRIDDLE SIZE
-

MAXIMUM TEMPERATURE
550 Degrees F

NUMBER OF BURNERS
6

NUMBER OF OVENS
1

OVEN BTU
30,000

TOTAL BTU
210,000

WITH GRIDDLE
-

Overall Dimensions:

Width: 60 Inches

Depth: 32 5/8 Inches

Height: 60 3/8 Inches

Interior Dimensions:

Width: 26 7/8 Inches

Depth: 25 7/8 Inches

Height: 13 7/8 Inches

This Item Ships via Common Carrier. For more information and tips to help your delivery go smoothly, click [here](#).

WARNING: This product contains chemicals known to the State of California to cause cancer, birth defects, or other reproductive harm.

[View replacements or accessories for this item](#)

Resources and Downloads

Warranty Info

RESIDENTIAL USERS: Vendor assumes no liability for parts or labor coverage for component failure or other damages resulting from installation in non-commercial or residential applications. The right is reserved to deny shipment for residential usage; if this occurs, you will be notified as soon as possible.

Resources

[Commercial Range Buying Guide](#)

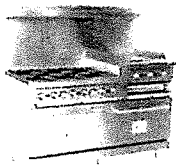
SPECS

Width	60 Inches
Depth	32 5/8 Inches
Height	60 3/8 Inches
Oven Interior Width	26 7/8 Inches
Oven Interior Depth	25 7/8 Inches
Oven Interior Height	13 7/8 Inches
Burner BTU	30,000
Burner Style	Grates
Control Type	Manual
Gas Inlet Size	3/4 Inches
Griddle BTU	40,000
Griddle Location	Right
Griddle Size	24 Inches
Installation Type	Freestanding
Maximum Temperature	550 Degrees F
Number of Burners	6
Number of Ovens	2
Number of Racks	4

SPECS

Oven BTU	30,000
Power Type	Natural Gas
Range Base Style	Standard Oven
Total BTU	280,000
With Griddle	Yes

Other Products from this Line



Cooking Performance
Group S60-GS24-N
Natural Gas 6 Burner

\$2,499.00 /Each



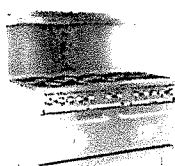
Cooking Performance
Group S24-N Natural
Gas 4 Burner 24"

\$939.00 /Each



Cooking Performance
Group S36-N Natural
Gas 6 Burner 36"

\$989.00 /Each



Cooking Performance
Group S60-N Natural
Gas 10 Burner 60"

\$1,879.00 /Each

Related Items



Commercial Gas
Ranges

846 Products



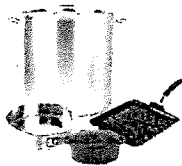
Range Parts and
Accessories

2414 Products



Oven Cleaner & Grill
Cleaner

53 Products



Cookware

8 Categories

Customer Reviews

Overall User Rating:
5.0 stars from 1 review





0
0
0

People Talk About:

quality surprised money light lesser kitchen great figures duty

Arrange by Most Helpful



I am surprised by the quality of this for the money. I figures it would be of lesser quality. But it is not, I have a light duty kitchen so I think this will work out great.

Frontline F. from Frontline Foundations, Inc. Posted on 02/04/2018



PO OFFICE BOX 6069
KINSTON, NC 28501-0069

BARROW, PARRIS & DAVENPORT, P.A.
CERTIFIED PUBLIC ACCOUNTANTS
662 SUSSEX STREET
KINSTON, NORTH CAROLINA 28504-8319

MEMBERS
NORTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

TELEPHONE: (252) 522-5200
FAX: (252) 523-6366

April 30, 2018

Ms. Brenda Reece
Finance Officer
Jones County
418 Hwy 58 N., Unit A
Trenton, NC 28585

RE: 2017-2018 Jones County Audit

Dear Brenda:

Enclosed are two (2) copies of our contract proposal and engagement letter for performing and submitting a report on the Audit of the Jones County for the fiscal year 2017-2018.

Both contracts and engagement letter should be executed (signed by the Chairperson and Finance Officer, dated) and one should be returned to Barrow, Parris & Davenport, P.A. in the enclosed envelope for submission and the other should be kept for your copy.

We appreciate very much this opportunity to provide this proposal and look forward to working with you again.

Yours very truly,

BARROW, PARRIS & DAVENPORT, P.A.

Jay A. Parris, CPA

JAP/as

Enclosures



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TELEPHONE: (252) 522-5200
FAX: (252) 523-6366


Contract to Audit Accounts of the County of Jones
April 30, 2018


ATTACHMENT A


\$51,500

Invoices will be submitted at the end of each month beginning with July covering the work performed for the month. Interim billing will not exceed 75% of the total contract.

Audit	\$46,350
Preparation of Financial Statements	5,150
	<u>\$51,500</u>


W. Michael Haddock
Chairperson


Jay A. Parris, CPA
Barrow, Parris & Davenport, P.A.


Brenda Reece
Finance Officer